



Job Description

Job Title:	LECTURER in Plumbing
Reports to:	Curriculum Manager – Plumbing

JOB REF: GBM081

£24,498.72 to £30,147.49 per annum (LEC 2)

37 hours per week

Main purpose and scope of the post:

We are looking for an enthusiastic Lecturer in Plumbing in our Construction Centre. Lecturing posts involve managing the learning process from student enrolment to assessing the outcomes of learning & achievement and all associated administration.

Candidates require a high level of professional knowledge, experience and understanding of the subject area, together with a relevant degree or professional qualification. Candidates will have relevant teaching experience and a teaching qualification as well as effective communication skills, both written and verbal. A commitment to equality of opportunity is essential.

All new lecturing staff must possess GCSE Maths and English (minimum Grade C) or equivalent or willingness to gain and it is essential that candidates possess assessor awards or TAQA L3.

The successful candidate will key in supporting the new Construction Trades Centre at GBMET's East Campus on Wilson Avenue, designed to be a leading educational and training hub for Brighton & Hove's next generation of construction workers.

The £9m centre will enable students in the different trades to work together and follow each other through the construction process, mirroring real site conditions. Construction is a booming sector in Brighton & Hove with major projects including Royal Sussex Hospital (£500m), Brighton Marina (£250m), Circus Street (£100m) and Brighton i360 (£46m). In the South East region generally, construction sector growth over the next five years is estimated to deliver over 2,500 new jobs a year.

Responsibilities:

A. Planning, preparing and delivering teaching and learning programmes for learners.

1. To assess learners' needs by identifying and planning for the needs of potential learners and making an initial assessment of learners' needs.
2. To plan, prepare and deliver teaching and learning programmes for groups and individuals by identifying the required outcomes of the learning programme and the most appropriate teaching and learning techniques.
3. To enhance access to and participation in learning programmes.
4. To develop and use a range of teaching and learning techniques by promoting and encouraging individual learning and by facilitating learning in groups and learning through experience.

B. Managing the learning process and assessing the outcomes of learning and learners' achievements.

1. To establish and maintain an effective learning environment by planning and structuring learning activities.
2. To communicate effectively with learners.
3. To review the learning process with learners, helping them to evaluate and record their progress, including the provision of clear feedback.
4. To select and develop resources to support learning.
5. To establish and maintain effective professional working relationships with staff and learners.
6. To contribute to the College's quality assurance systems.
7. To use appropriate assessment methods to ensure learning and achievement whilst promoting equality of opportunity and making use of assessment information to modify programmes as appropriate.

C. Assisting in course management, review and development and the enrichment of the learners' experience.

1. To play an active role in the review, evaluation and development of courses provided by the Centre.

2. To be involved in subject and course initiatives across the range of work in the Centre and to assist in the development of course materials as necessary.
3. To interpret curriculum requirements in terms of syllabuses, objectives and schemes of work and select and develop resources to meet learning objectives.
4. To liaise with employers to secure work experience and educational visits for students and assist in placing, monitoring and their assessment in the work environment.
5. To assist in the marketing of courses and the interviewing, advising of the recruitment of learners i.e. attendance at Schools Liaison, publicity and Open Days / evenings.
6. To assist in other administrative duties as required.

D. Reflecting upon and evaluating one's own performance.

1. To plan future practice based upon self-review and evaluation of own practice.
2. To participate in staff development, continuing professional development and skills updating sessions.
3. To ensure that professional requirements are met by working within a professional value base and by conforming to agreed codes of professional practice.

E. Providing learners with support and pastoral care.

1. Providing learners with support by ensuring learners are suitably inducted and provided with effective learning support.
2. Ensuring learners are given access to guidance opportunities and provided with personal support.
3. To play an active role in the pastoral care of students referring for specialist support as necessary.
4. To assist with disciplinary matters relating to student conduct, attendance etc.

F. Complying with College wide policies and procedures.

1. Participate in College probationary review and appraisal processes, agree objectives with the line manager and ensure they are achieved.
2. Comply with the College's health and safety policy.
3. Work to promote and contribute to the College's Equal Opportunities Policy.

4. Apply the College's safeguarding policy and practices.
5. Comply with the College's procedures in relation to the requirements of the Data Protection Act.
6. Undertake such other duties as may be reasonably required.

Miscellaneous

- Complying with College wide policies and procedures.
- Undertaking any other duties as may be reasonably required by the Corporation.

NOTES:

Safeguarding Children and Vulnerable Adults

The College has a statutory and moral duty to ensure that it operates with a view to safeguarding and promoting the welfare of children and young people studying at the College. The post holder will be required to commit to the College child protection policy and promote a safe environment for children and young people learning within the College. All posts are subject to enhanced Disclosure Barring Services check, however, having a criminal record will not necessarily bar you from working with us, this will depend on the nature of the position and the circumstances and background of your offences.

Equal Opportunities and Diversity

All employees of City College Brighton & Hove are required to promote equality and diversity in all aspects of the job. Specifically, the job holder will be required to support the College to meet the General Equality Duty under the Equality Act 2010 to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The protected characteristics are: Age, Disability, Gender Reassignment, Marriage/Civil Partnership, Pregnancy/Maternity Leave, Race, Religion or Belief, Sex, Sexual Orientation.

Health and Safety

It is the responsibility of all employees to co-operate with the College management in meeting the objectives of providing a healthy and safe place of work. Therefore, all staff must carry out their work with reasonable care for the health and safety of themselves and other people. Accidents or near misses must be reported and safe working procedures must always be followed.

1. Duties will inevitably develop and change as the work of the College changes to meet the needs of our service. Employees should therefore expect periodic variations to job descriptions, the College reserves this right. This job description will be supplemented on a regular basis by individual objectives derived from College strategies.
2. Where an applicant or existing employee is, or becomes, disabled (as defined by the Equality Act 2010) and informs the College fully of their requirements, reasonable adjustments will be made to the job description wherever possible.

Person Specification

Job Title:	LECTURER – PLUMBING
-------------------	----------------------------

The following is a list of the experience, knowledge/skills and qualities, which the College requires in the post of LECTURER – PLUMBING. This list is not exhaustive. It is a requirement of all our staff that they share and actively engage with the vision that the College will be exceptional.

Experience

Essential:

- High level of professional knowledge, experience and understanding of the subject area and at least 5 years industry experience.
- Previous teaching experience

Qualifications

Essential:

- High level of professional knowledge, experience and understanding of subject area.
- Minimum Level 2 NVQ Plumbing qualification
- GCSE Maths and English (minimum Grade C) or equivalent or willingness to gain
- Teaching qualification PTLLS, DTLLS, CertEd or PGCE
- Assessor award

Desirable:

- Verifier award – V1, TAQA or equivalent

Knowledge/understanding/skills/abilities

Essential:

- Effective communication skills both written and verbal
- Excellent team working skills
- A commitment to equality of opportunity

Desirable:

- Knowledge of functional skills at level 1 and 2 in Literacy and Numeracy
- Knowledge of social and cultural diversity and its effect on learning.
-

Qualities

- Demonstrable experience of commitment to child protection, safeguarding and the promotion of a safe environment for children and young people to learn in

- Demonstrable commitment to the College's support and promotion of equality and diversity in all aspects of working life
- To aspire to the College's Mission and Values